**Vestry Meeting Minutes**

**Tuesday; December 18, 2018**

**Present:**  Senior Warden Sean Coenen, Derick Dalhouse, Junior Warden Sarah Dwyer, Jeff Gattie, Roger Hajny, Debbie Hogate, Fr.Kenny Miller, Rob Mortensen, Dave Purcell, Rich Shemitis

**Absent:** Peder Berg

**Parishioners** **present**: Treasurer Josh Morgan, Mike Smith

**Minutes**

* Correction to October 2018 minutes: Dave Purcell wasn’t at the October meeting.
* Correction to the October 2018 minutes: Derick Dalhouse and Jeff Gattie were at the preschool open house in September.

Motion to approve corrections and the minutes made by Jeff Gattie, second by Derick Dalhouse. Motion passed.

**Mequon Preschool Update**

* A teacher is leaving in mid-April; Kenny hired an aide who will begin in mid-January and a teacher to replace the departing teacher.
* Betsy Mueller, current teacher, presented information about a proposed summer program she’d like to see implemented. Program will begin in late June.
* Fr. Kenny presented the director and administrator duties as listed.
* Preschool teachers are on a year-to-year contract.

**Treasurer: *Josh Morgan***

* Josh believes we will end the year with a $65,000 deficit.
* Discussion was had regarding transferring some funds from the Cleaver Trust because of market volatility. Josh will speak with someone from BMO bank about how to allocate our resources in order to avoid the market volatility.
* Motion to approve financial reports and file for audit made by Debbie Hogate, second by Rob Mortensen. Motion passed.
* Josh presented the preliminary 2019 budget; we are facing a potential deficit of $161,000.
* Biggest expense is staffing; finance committee recommends we look at staffing costs.
* The recent “Reduce the Debt” campaign collected $100,000, far short of the $200,000 needed to receive a $100,000 grant from the diocese. Motion to stop the campaign made by Dave Purcell, second by Rich Shemitis. Motion passed.
* We need to ask those who pledged to that campaign if their money can be used for operating expenses. Follow-up is a vestry responsibility, not just the stewardship committee.
* Rich Shemitis asked if the diocese can give us a break on the assessment fee.
* Dave Purcell suggested asking the diocese if it can help us with programming. He also asked Fr. Kenny to ask Bishop Miller what other support is available.
* Fr. Kenny suggested refinancing the mortgage.
* St. Boniface needs a person or two to spearhead a bequest program; educate parishioners about leaving a legacy at St. Boniface.
* We discussed the need to educate parishioners about the financial situation. Talk about it during weekly announcements. Be transparent, clear, and coherent.

**Upcoming dates:**

* December 22 5 pm Longest Night Service
* December 23 10 am Holy Eucharist Rite II
* December 24 4 pm Christmas Eve Service
* December 29 NO SERVICE
* December 30 10 am Holy Eucharist Rite II
* January 6 10 am Epiphany Pageant & Blessing of the Clocks
* January 20 10 am Holy Eucharist Rite II; Bishop Miller visit
* January 27 11 am Annual Meeting

Respectfully submitted,

Sarah Dwyer

Junior Warden